

PRIVACY PRACTICES

I have read and received a copy of the privacy practices

Signature of Patient

MISSED APPOINTMENTS,INSURANCE PAYMENTS

While missed appointments are sometimes sudden for emergency reasons, a reasonable effort must be made to cancel your appointment. If you do not cancel 24 hours prior to your appointment , or you miss your appointment, a full charge of \$140 will be due prior to your next scheduled appointment.

If your insurance is not active on the date of service, you will be responsible for the full fee of \$140.00.

If your insurance company does not reimburse me for your claim within three months. You will be responsible for full payment of \$140.00 regardless of future payment. This covers administrative fees. While this does not happen often, it can take hours of time to recover the monies.

Please sign stating that you agree to and understand this policy.

Signature of Patient

Date